

NO LIVE WORK POLICY

Ryan Wilks Pty Ltd is committed to the health, safety and welfare of our employees and others that may be affected by our work. Inadvertent contact of the body or conductive components with live conductors can cause electrical shock and arcing which could result in serious injury or death. Our objective is to eliminate the probability of any such occurrence.

We have a no live work policy that is explained to every electrical worker under our control. It is a requirement of this organisation that all electrical work is carried out using a safe system of work. The safe system of work must include:

Suitably Qualified

Low voltage installation work may only be undertaken by a licensed electrician, an apprentice or trainee under the supervision of a licensed electrician, unlicensed electrician, or trades assistant under the direct supervision of a licensed electrician, and

Follow Isolation Procedures

Isolate where Practical and Shield Exposed Conductors in the Surrounding Area

The circuits and apparatus of that part of the installation being worked on must not be energised, and measures to eliminate or control the risk of persons carrying out the work inadvertently contacting any part of the installation that remains energised. Any exposed conductor in the work area should be confirmed by each worker as isolated and/or securely shielded from possible contact, and

Test Every Time Before you Touch

Checks to ensure that the circuits and apparatus of the part of the installation that is being worked on are not energised before work commences and remain that way until the work is completed.

There are three exceptions:

- Electrical testing and fault finding as detailed in a safe working procedure for electrical testing.
- Electrical work on an electrical article or installation if it is necessary to do so in the interests of safety and the risk of harm would be greater if the circuits and apparatus were de-energised before work commenced. In these circumstances the electrical worker must ensure that they have the written authorisation of the General Manager or Director and the person in control of the premises and must fulfil the stringent requirements detailed in a safe working procedure for live work.
- Electrical work carried out under a plan required to be lodged under the Electricity Supply (Safety and Network Management) Regulation 2002 in New South Wales and equivalent legislation when working in other states and territories.

Note: Apprentices and trainees are not permitted under any circumstances to work on live apparatus. All workers are authorised and expected to safely stop work and immediately notify their supervisor if a task carries an unacceptable level of risk. Never assume an exposed conductor is dead - test every time before you touch. All workers must adhere to this policy to ensure their safety in the workplace. Any breach in adhering to this policy may result in immediate dismissal.

This policy will be formally reviewed again May 2027



Ron Ryan

General Manager

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